



CAREER OPPORTUNITY

KEY WORKER, PHOENIX YOUTH SHELTER
FULL-TIME, PERMANENT
START DATE: AS SOON AS POSSIBLE

Since 1987, Phoenix has been dedicated to supporting youth and contributing to a vibrant community. Phoenix's fourteen locations in Halifax, N.S. provide a continuum of care for youth aged 11-24 and their families. Our team of caring professionals recognizes that each person who comes to us has individual needs as well as strengths. People are the leaders in their own lives; Phoenix is a leader in supporting them. To learn more about Phoenix visit our website: www.phoenixyouth.ca.

A staff group that represents the diversity of the people and communities we serve is of the utmost importance. Phoenix is committed to reducing barriers that have traditionally impacted access to employment and career growth. As such, we encourage those interested to self-identify their ethnicity, and or race, gender, sexuality, ability, etc. We also invite you to share your pronouns in your cover letter or resume.

Program: Phoenix Youth Shelter provides free, safe, emergency accommodations to youth ages 16-24. The Shelter supplies daily essentials (food, clothing, shelter, etc.) around the clock to youth who seek support. All residents have access to daily programming and are connected with a Key Worker who provides on-going guidance and support to help residents meet their identified goals.

Compensation: A base salary of \$48,329, comprehensive group medical insurance plan, Employee and Family Assistance Program, RRSP contribution, 10 hours vacation time accrued every month, generous sick leave, a generous paid holiday schedule, in-house training and professional development opportunities.

Hours of Work: Shifts (usually 8 or 12 hours) fall during days, evenings, weekdays, and weekends.

Location: Phoenix Youth Shelter, 1094 Tower Road, Halifax, Nova Scotia.

Reports to: Manager, Phoenix Youth Shelter.

Screening Requirements: Due to the sensitive nature of our work with youth, this position is subject to a satisfactory criminal record check including a vulnerable sector search, a child abuse register check and proof of education.

KEY RESPONSIBILITIES

- Supervise and monitor the Shelter's day-to-day activities and ensure that policies, security and safety are maintained.
- Assess and address the immediate and basic needs of the program's youth.
- Work with youth and other Phoenix programs to create effective support plans.
- Provide support, crisis intervention and programming for youth.
- Dispense medication to youth following medication dispensing protocols.

- Provide a supportive environment that promotes youth empowerment.
- Fulfill significant cooking and cleaning responsibilities.
- Contribute to building maintenance to ensure a therapeutic milieu.
- Assist in training new staff, students and volunteers as required.
- Supervise field placement students and support the supervision of volunteers.
- Complete and maintain logs, files and records and ensure confidentiality is protected.
- Advocate with community agencies on behalf of the program and its youth.
- Commit to the development of the Association and participate in internal committees, projects and activities.

QUALIFICATIONS

- Bachelor of Social Work, or an undergraduate degree and Human Services diploma, or another relevant undergraduate degree.
- Registration or Candidacy for Registration, certification, or membership of a related professional body (if applicable).
- A minimum of two years' experience working in a youth residential setting.
- Demonstrated high level of understanding of youth development and the issues of homelessness.
- Demonstrated skill using anti-oppressive practice (harm reduction, narrative practice, a client-directed approach, and a social justice perspective).
- Knowledge of mental health issues, substance abuse and crisis intervention.
- Physical ability to lift light loads, walk up and down stairs and maintain a fairly active pace.
- Ability to work in a team environment.
- Non-violent crisis intervention (CPI), suicide intervention (ASIST), standard first aid or a commitment to secure these certifications within six months of being hired.
- Proficiency in Microsoft Word, Excel, PowerPoint, Outlook and using the Internet.

TO APPLY: *Please note that interviews may take place during the posting period.

Please forward a resume and a cover letter (in Word or as a PDF document) with pertinent information about your qualifications as well as any accommodations you would like us to consider by 11:59pm (ADT) on **Friday, September 6, 2024** to:

careers@phoenixyouth.ca with the subject line "**Key Worker FT-PERMANENT, PYS**"